

HEALTH & SAFETY POLICY 2025

STATEMENT OF GENERAL POLICY	RESPONSIBILITY	ACTIONS & ARRANGEMENTS
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	LEON FRYER	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed when working habits or conditions change.)
<p>Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work</p> <p>Provide a clear and concise Covid 19 policy to ensure all staff, volunteers and visitors are aware of the procedures in place to maintain a safe workplace</p>	LEON FRYER	<p>Staff and volunteers given necessary health and safety induction and provided with appropriate training (including Normal Operating Procedures (NOP), Emergency Operating Procedures (EAP), emergency water rescue and support, and water safety)</p> <p>We will ensure that suitable arrangements are in place to cover employees or volunteers engaged in work in different and varying locations. Covid 19 Policy added to these arrangements.</p>
Engage and consult with employees/volunteers on day-to-day health and safety conditions	LEON FRYER	Staff and volunteer teams routinely consulted on health and safety matters as they arise
Implement emergency procedures – evacuation in case of fire or other significant incident.	LEON FRYER	<p>All staff and volunteers are required to know and understand the NOP and EAP of each site/venue that SYS operates at. Staff and volunteers will submit to NOP/EAPs that are in operation at these venues.</p> <p>Where a venue does not have its' own NOP/EAP, SYS will create versions specific to that venue that will include clear evacuation procedures for all SYS team and users.</p> <p>Evacuation plans are tested from time to time and updated as necessary.</p>
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	LEON FRYER	<p>Toilets, washing facilities and drinking water provided</p> <p>Systems in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.</p> <p>All boats (RIBs) are regularly serviced and insured in order to be assessed fit-for-purpose</p>
SIGNED (COMPANY DIRECTOR)	LEON FRYER	
Date	5th January 2025	

Health & Safety Information Appendix

Health & Safety Equipment	Location
First Aid Kit	One at each SYS venue - Hatfield main reception/Thrybergh signing in desk/Aston, Chesterfield, Thorne & Armthorpe pool receptions OR - located on each RIB and at the ground base for each event
Accident Book	At the main SYS reception point for all SYS venues OR the ground base for external swims
Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) http://www.hse.gov.uk/riddor	